IRES Ceremony Description

11:45 – 12:30 ~ Grads check in with IRES Staff by at Robinson Theatre
12:00 – 12:30 ~ IRES Staff Members give Name Cards to Faculty
12:45 – 12:55 ~ Department Coordinator lines up Grads, gives final roll call
1:00 ~ Department Head(s)/faculty process Grads to their seats

Opening remarks by Department Head/Associate Head

Student’s name is called

Student walks over to podium, shakes hands, is handed diploma cover and:

☐ pauses on stage with professor for photograph
☐ goes down the stairs at other side of stage & pauses for individual photograph
☐ walks back to seat

After last student has accepted their diploma cover and sits down, the professor at the podium will open the mic for remarks from individual class members. Remarks must be kept to 1-2 minutes per person

Closing remarks by Department Head/Associate Head

At end of ceremony, Department Head ‘graduates’ the class by having them rise and officially move their tassels from **right to left**

Department Head(s)/faculty will process the graduates out